

**OFFICE OF THE BOARD OF COUNTY COMMISSIONERS  
OF BLAINE COUNTY  
SPECIAL MEETING OF THE JUNE 2022 SESSION**

**Second Day**

**June, 13, 2022**

Pursuant to Statutory Provisions, the Board of Blaine County Commissioners (BCC) met this day at 9:00 a.m. Present were Chairman Dick Fosbury, Vice-Chairman Angenie McCleary, Commissioner Muffy Davis; County Budget Officer Stephen McDougall Graham; Chief Deputy County Clerk Leslie Londos; County Administrator Mandy Pomeroy; and Recording Secretary Joana Guerrero. Minutes written by Deputy Clerk-Auditor-Recorder Joana Guerrero.

Chairman Fosbury called the meeting to order at 9:00 a.m.

**PUBLIC COMMENT** – NONE

**FY2023 COUNTY DEPARTMENT BUDGET HEARING  
WITH COUNTY COMMISSIONERS**

**COURTS** – Chief Deputy Clerk of the District Court Andrea Logan

Also present; Fifth District Trial Court Administrator Shelli Tubbs, Fifth District Administrative Judge Eric Wildman, Senior Deputy Clerk Susan Barton, Magistrate Court Judge Jennifer Haemmerle, Jury Commissioner Interpreter April Pina.

- FY2022 Highlights: The Magistrate Court was able to hire a second bilingual FTE to assist cliental while the certified bilingual employee assists in the court rooms. They processed 4,098 magistrate court cases, 105 District court cases, 25 Juvenile court cases. They had an increase in caseloads and appeals in FY2022. COVID-19 strained the courts system functionality, cases were posted or delayed. The District Court personnel has been able to process backlogs.
- FY2023 Highlights: The department is requesting a budget increase for the recorded transcripts and appeals, and a request for destruction of court files.
- FY2023 Overview: The department will continue to cross-train employees. The new bilingual employee is scheduled to receive the Idaho Spanish Certification (ISC).

**FY2023 COUNTY DEPARTMENT BUDGET HEARINGS  
WITH COUNTY COMMISSIONERS**

**SUSTAINABILITY** – Sustainability Manager Lynne Barker

Also present; Ketchum City Administrator Jade Riley, Hailey Climate Action Coalition of the Wood River Valley (CAC) Robert Lonning, Eldritch Jeffrey, Katherine Noble, Ryan McGoldrick, Patty Bowen.

- FY2022 Highlights: Created a regional Sustainability and Climate Advisory Committee that created the Sustainability Action Plan. The action plan is on track to finalize by the end of FY2022. Established the Clean Energy Coalition that includes cities within Blaine County and Blaine County itself. This Coalition can submit comments and weigh in on decisions made by the Public Utilities Board. They completed a Clean Energy Modeling and Feasibility Analysis that will create a roadmap to achieve clean energy goals. Applied for a FEMA grant for unconstrained investigation for renewable resources and renewable energy microgrid infrastructure.
- FY2023 Highlights: Barker is requesting for a full-time employee (FTE) Sustainability Specialist. If the FTE is considered a separate budget would be added to fund the purchase of a new work station, equipment and supplies for the employee. Barker requested for a grant writer position to assist in submitting and investigating possible grants available for sustainability. County Clerk Stephen McDougall Graham supports making an investment for a grant writer. This position would be beneficial for all departments.
- FY2023 Overview: Barker is focused on public outreach and workshops for the community and businesses to become involved and/or aware of the direction Blaine County is taking in regards to sustainability.

**PUBLIC COMMENT:**

Bill Harbor, Blaine County Resident/Engineer:

1. The electric market place is moving fast;
2. Upgrade infrastructure that will be beneficial for 40+ year;
3. Idaho does not create gas, it creates Hydro power, Solar, Wind and Geo-thermal.

Hailey Climate Action Coalition of the Wood River Valley (CAC) Organizer Elizabeth Jeffrey

She is pleased Blaine County is focused on sustainability. CAC is working with the Blaine County School District for possible funding to convert to electric school busses.

Mitch Long, Ketchum Resident/Hailey Climate Action Coalition of the Wood River Valley:  
Is pleased that Blaine County has Sustainability Department, but there is so much more that could be accomplished, and Planning and Zoning should encourage contractors and architects to pursue electric and solar planning.

**FY2023 COUNTY DEPARTMENT BUDGET HEARINGS  
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**RECYCLE CENTER** – Blaine County Waterways Director Blaine County Waterways Director Lamar Waters/Sustainability Manager Lynne Barker

- FY2022 Highlights: The Recycle Center posted new signage to better inform customers of approved recycling products. The center placed two new cardboard compactors and drop-offs in Ketchum and Hailey with the assistance of Clear Creek Disposal. The center hosted educational workshops to educate public on approved recycling materials.
- FY2023 Highlights: The Recycling Center included a budget request to repair the roof, exterior wall repairs, new roof for the shed on the south side of the facility, asphalt repair, electrical plugs upgrade. The Recycling Center is not currently on Blaine County's; network the center budgeted an integration to the county's network. They included computer upgrades, software subscriptions and upgrades to support the clerical offices.

Equipment budget request included: the lease of the 2023 Caterpillar loader, replacement of the hydraulic fluid in the baler; the replacement of the 4 cubic yard bins at the public drop off points; \$40,000 to replace the 1994 GMC pickup truck. There will be an increase in the professional services budget.

- FY2023 Overview: Goals include: Increase awareness and educational workshops for public; Improve financial policies and procedures, improve safety practices.

**BREAK**

**FY2023 COUNTY DEPARTMENT BUDGET HEARINGS  
WITH COUNTY COMMISSIONERS**

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**TREASURER** – Blaine County Treasurer John David Davidson

- FY2022 Highlights: The Treasurer's department was able to collect all the past-due property tax payments from 2021. The Treasurer Department is still working on integrating Point and Pay with Computer Arts. Once Point and Pay is integrated it will be beneficial for all departments. Point and pay can merge every property one resident owns in Idaho and other states that use the same portal. This software would allow for residents to create a payment plan.
- FY2023 Highlights: The Treasurer is working on creating guidelines for Blaine County investment policy. The guidelines will streamline future investments and be consistent with the updated Idaho Code that was recently revised by the Legislature. The Assessor's travel budget was increased for fuel prices and per diem amount. Treasurer Davidson will be attending the NACo Annual Conference & Exposition in Denver, Colorado.
- FY2023 Overview: The Treasurer's office will reestablish the Student Mentor Program. The Student Program allows for Wood River High School and Sage School students to shadow employees.

**FY2023 COUNTY DEPARTMENT BUDGET HEARINGS  
WITH COUNTY COMMISSIONERS**

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**ASSESSOR** – Blaine County Assessor Jim Williams

FY2022 Highlights: The Assessors' Department just finished mailing property assessments. They are expecting appeals in July and have received phone calls regarding the current market value. They have reached out to those who gave negative feedback about how to improve the department. The department calls homeowners who qualify for the homeowner's exemption or reductions that have not signed up.

They have another employee who completed the Mapping Certification by the Idaho Tax Commission. They now have two certified mappers in the department. Employees are required to continue their education and complete a certain number of hours that is required by the state Idaho. They are required to keep their certifications current. The experienced assessors are

mentoring the new hires and share information back-and-forth. The Assessors Department passed the Statistical Testing by the State Tax commission.

The assessors performed a survey on the DMV services and it was determined that residents are pleased with the appointment system. The DMV added iPads to streamline the check in process and have gotten positive reviews. Based on the survey results they will be accepting appointments and walk-ins.

The Assessors provided an educational workshop for the Sun Valley Board of Realtors. Williams was appointed to the Blaine County School District Finance Committee.

- FY2023 Highlights: The Assessors included the purchase of a new fuel-efficient vehicle. Traveling cost for employees to attend educational classes has increased, Williams increased funding for per diem. The vehicle maintenance budget increased due to increased fuel prices. Williams budgeted a salary increase for his employees.
- FY2023 Overview: The Assessor's department will host more public outreach programs to education realtors and residents to keep them better informed. The DMV and Assessors are working with other Idaho Assessor's departments for ideas on how to overcome the DMV funding challenge.

### **FY2023 COUNTY DEPARTMENT BUDGET HEARINGS WITH COUNTY COMMISSIONERS**

#### **ADMINISTRATIVE SERVICES** – Administrative Services Manager Stephanie Carlson

- FY2022 Highlights: They have been cross training their employees to assist other departments who may be short staffed. Administration Services created a new wildlife mapping tool that can track wildlife sightings. They held public outreach workshops for the Noxious plant Yew. The department is working with Environmental Resource Center to create educational recycling workshops.
- FY2023 Highlights: Administrative services will be working with Civic Plus Software that will be able to send out newsletters automatically to subscribers. Civic Plus will be integrated with the county website. They will be revamping the website to make it more user friendly. They want to continue to host educational workshop and events to inform county residents.
- FY2023 Overview: Goals include: Continue to cross train employees to assist other departments. They will be working on having a Floating Department Specialist. This employee will be able to assist in the Annex building. Carlson included a new line item for education purposes that could fund radio ads and newspaper ads.

### **FY2023 COUNTY DEPARTMENT BUDGET HEARINGS WITH COUNTY COMMISSIONERS**

#### **EMERGENCY COMMUNICATIONS** - County Emergency Communications Director Robin Stellers

- FY2022 Highlights: Emergency Communications Department currently has eleven employees and are processing two applications. They are budgeted to have fourteen FTE's.
- FY2023 Highlights: They are looking for possible funding to continue the Motorola Radio Upgrade. Budgeted for FY2023 is a 911 Call system maintenance for \$23,134.29. The travel expense budget increased for FY2023. In the last year employees attended educational classes online due to COVID-19. This year employees will have to travel to attend classes.
- FY2023 Overview: Stellers is focused on getting her department all the training necessary to better serve the community. Stellers does anticipate for incoming calls to increase for FY2023.

#### **ADJOURN**

At the hour of 3:50 p.m., the BCC finding no more business before them adjourned.

Attest: \_\_\_\_\_ Approved \_\_\_\_\_  
Stephen McDougall Graham Dick Fosbury  
County Clerk Chairman