



Blaine County
Land Use & Building Services
Budget Supplement
Fiscal Year 2023

General Information

Department: Land Use & Building Services

Budget Contact Person: Tom Bergin, Director

Budget Team Members: Kathy Grotto (Deputy Director), Jeff Giese (Building Official), Tom Bergin

Board of Co. Commissioners Presentation Date: June 16, 2022

Department Profile

Operational Description

Land use planning, public engagement and administering state and local land use and building regulations

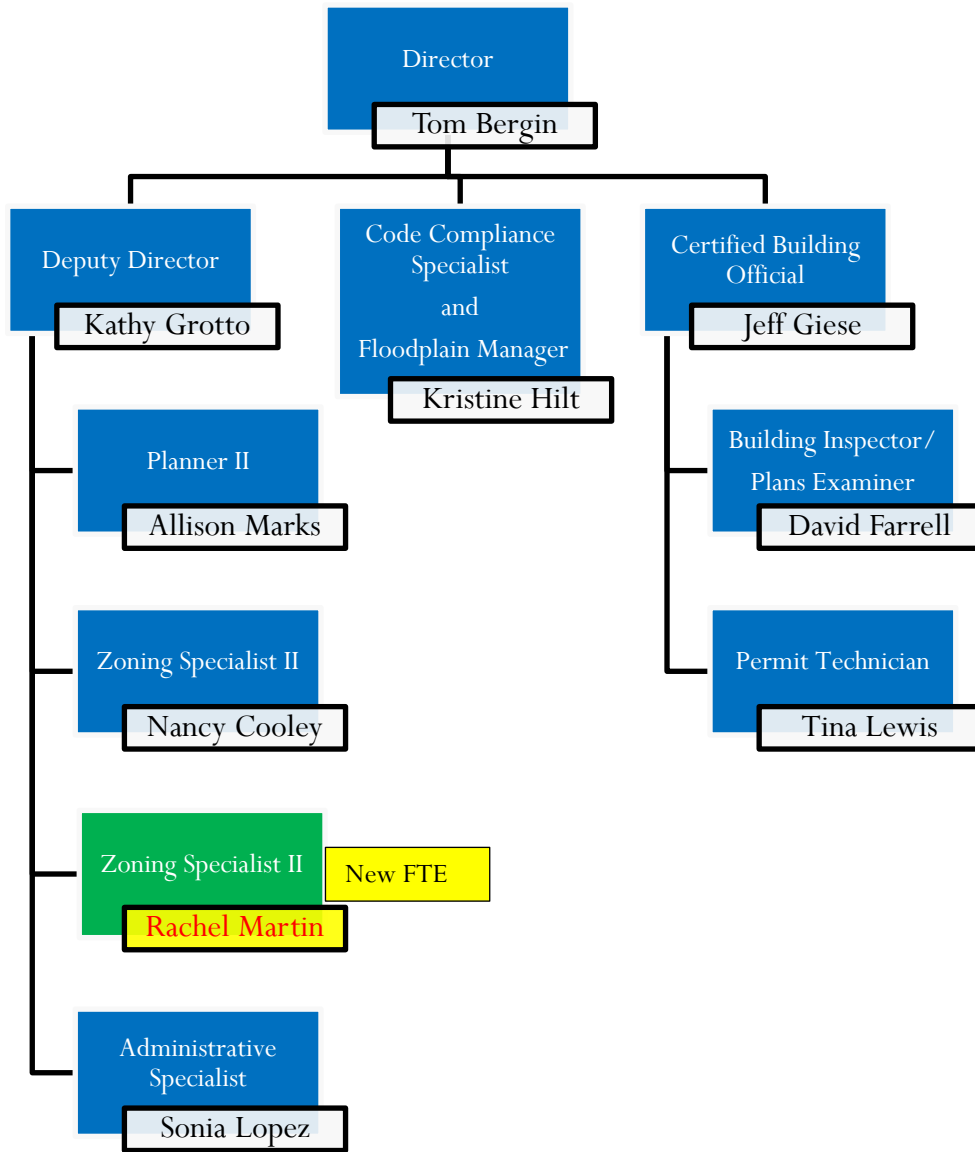
Department Vision

A Professional Process; a Premier Product

Department Mission

To conduct our service in the highest professional and ethical manner, remembering our public trust, the public interest and the importance of our stewardship of limited public resources; to provide guidance and technical expertise to elected officials, planning commissions, public agencies and citizens on community land use issues and priorities; and to lead the long-term commitment to the public's health and safety through the orderly use of land and protection of environmental quality.

Land Use & Building Service Departmental Structure



Fiscal Year 22 Annual Budget Review

Fiscal Year '22: Performance Metrics

(Following numbers are for calendar year 2021)

- Efficient - Metric 1 - Building permits issued: **287**
- Effective - Metric 2 - Building inspections conducted: **1281**
- Efficient - Metric 3 - Land Use applications: **123**
- Effective - Metric 4 - Land Use public hearings: **122** (73 before the Board, 22 before the P&Z Commission, 27 before the Hearing Examiner)
- Innovative - Metric 5 - Energy Mitigation Grant Average Waiting Time:
 - 2017: 3 months
 - 2019: 10 months to 3 years
 - 2021: No money available; No grants yet disbursed to anyone in this group.

Fiscal Year '22: Budget-Related Highlights

- Highlight 1 – Comp. Plan Implementation >> **Consultant** >> prioritization of desired outcomes/implementation steps determined through workshops w/P&Z and BCC.
- Highlight 2 - Development Impact Fees >> **Consultant** >> in process, when adopted these will be collected at the time of Building Permit issuance.
- Highlight 3 - Public Access >> **Signage** >> River access signage designed.
- Highlight 4 - Building permits >> **Contract building inspector and new FTE** have facilitated the ability to maintain a 4-week turnaround; Rachel (zoning specialist) hired; Tina Lewis has started her professional development and is on track to become a Certified Permit Technician in FY23.
- Highlight 5 - Electronic process conversion >> **Scanning contractor** >> scanned closed bldg. permits: Building permits through 2017 have been electronically archived.
- Highlight 6 - **Vehicles purchased** >> New 2022 Ford Ranger; 2nd vehicle is still in production.

Fiscal Year '22: Additional Highlights

- Highlight 1 - Housing >> Increased number of ADU's seen after code changes implemented in FY21; dwellings in LI amendment passed.
- Highlight 2 - Staffing changes (Tina, Sonia)

Fiscal Year '23 - Budget Request Highlights

Requested Resources and Associated Costs

- People
 - Consultant to work on Comp. Plan Implementation Action Items, including but not limited to, Sustainability goals such as bike/ped/mobility and water conservation.
 - \$75,000
 - Water Advisory Consultant
 - \$15,000
 - Contract Building Inspector & Fire Code Consultant increase
 - \$10,000
 - General Planning Projects - Consulting
 - \$20,000

- Other
 - Electronic Process Conversion
 - \$82,000 (carry-over)
 - Scanning/Paper Conversion Effort
 - \$15,000 Bldg. & Land Use
 - Bluebeam (Plan Review Software)
 - \$2424.22

Fiscal Year '23 Fiscal Year Anticipated Highlights

- Anticipated Highlight 1 - Comp. Plan Implementation - prioritized action items should begin, be underway or accomplished
- Anticipated Highlight 2 - Water conservation projects identified, underway or completed
- Anticipated Highlight 3 - Electronic process conversion complete
- Anticipated Highlight 4 – [See Priority List below.]

Project	Priority	Status
Riparian District Education Program	High	In process
5G Cellular/Wireless Ordinance	High	Nothing initiated
Stream Alteration Permit application requirements	High	In process
Stream Mitigation/Management Program	High	In process
Housing in Light Industrial District	High	Completed
Community Housing Overlay District - Commercial (increase density)	High	Initiated. P&Z hearing. Need action by SV W&S District
Title 9 Housekeeping	High-Mid	In process
Title 10 Housekeeping	High-Mid	In process
Road Impact Fees	Mid	In process
Tiny homes/Park models	Mid	Completed
Avalanche Overlay	Mid	Nothing initiated
Septic Inspection Program	Mid	Nothing initiated
Public Assembly Text Amendment	Mid	Nothing initiated
Private airfields, heliports	Low	Nothing initiated
Wildlife feeding ordinance	Low	Nothing initiated
Lighting ordinance/Sign Ordinance	Low	Completed
CAFOs - Confined Animal Feeding Operations	Low	Nothing initiated
St. Luke's hospital zoning	Low	Nothing initiated